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ANNUAL SEMINAR

Royal Palms Resort, Scottsdale/Phoenix, AZ
May 3-5, 2002

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Annual Meeting (Chair)

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Job Fair 2002 - Firm/Company Contact

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SAN FRANCISCO INTELLECTUAL PROPERTY LAW ASSOCIATION

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April 30, 2002

Re: Fifth Annual SFIPLA Bay Area Job Fair

Dear Student:

The San Francisco Intellectual Property Law Association (SFIPLA) cordially invites you to the **5th Annual SFIPLA Bay Area Job Fair**. The attached registration packet includes information provided by the twenty firms that have finalized their commitment by close of the original registration period. Please note that in prior Job Fairs additional firms signed up during the late registration period. Should this again occur, we will notify you accordingly. Please also note that only student members of SFIPLA are permitted to participate in the Job Fair. If you are not already a member, student registration materials are available at www.sfipla.com.

The job fair will be held at **Hastings College of the Law** on **Saturday, August 10, 2002**. Interviews will be 25 minutes in length, with five-minute breaks after each interview, beginning at 9:00 am and concluding at 4:00 p.m. There will be a lunch break from 12:00 p.m. to 1:00 p.m. and a catered reception for both the employers and the students from 4:00 p.m. - 5:00 p.m.

Due to the high volume of copying, postage and hours involved in organizing the job fair, we will only accept student materials in hard copy via mail or courier delivery. E-mail submissions will not be accepted. Additionally, it is essential that you provide an e-mail address where we may contact you between now and August 10. We will not be mailing, faxing or calling students with future scheduling information.

Attached is an Employer Selection Form listing employers who have committed to participate. To register for the Job Fair, please:

- (1) Complete the **Employer Selection Form**; and
- (2) Provide **one unfolded copy of your resume for each employer** you would like to interview with (include supplemental materials, such as transcripts, for firms that require them).

Send your registration materials via U.S. mail or courier to the address below for receipt **no later than May 31, 2002**. PLEASE NOTE THAT ALL MATERIALS MUST BE **RECEIVED BY MAY 31, 2002**. We are unable to grant deadline extensions, as all resumes must be forwarded to employers immediately thereafter.

Employers will not accept interview requests/resumes directly from students. Please send your materials to:

Ian Boyd
SFIPLA 2002 Bay Area Job Fair
c/o Harvey Siskind Jacobs LLP
Three Embarcadero Center, Suite 1060
San Francisco, CA 94111

When selecting employers with whom you would like to interview, please carefully review their firm materials to determine if your background is compatible with any specific requirements provided by that employer. We are unable to send individual packets of employer materials to each student but have provided any information received from these employers to your school. We encourage you to visit your placement office, use Martindale-Hubbell and visit law firm web sites to elicit additional information about the interviewing employers.

Law firms are provided the opportunity to pre-screen resumes. Although we will attempt to schedule interviews with as many of the firms you have requested, scheduling will ultimately depend on the number of responses from interested applicants and employer interest.

Of course, this program does not preclude you from participating in any other recruitment effort and certainly does not mean you should not continue to pursue other avenues in your job search. We are excited about your participation in this annual event and we thank you for your time and attention.

Very truly yours,

SAN FRANCISCO INTELLECTUAL PROPERTY LAW ASSOCIATION

Ian Boyd

Enclosure